



MOELLER GRAF
COMMUNITY ASSOCIATION LAW
— Where Communities Thrive —

Thank you for your interest. To assist our communities in navigating the recent legislation (HB22-1137) requiring associations to change their procedure for covenant enforcement and collection of delinquent of assessments, we offer two options.

Option No. 1 – Policies Only

Cost: \$595.00 flat fee.

Services Provided: Preparation of a new (1) Collection Policy, (2) Enforcement Policy, and (3) Conduct of Meetings Policy.

Conditions: These documents will originate from our office and will not be revisions to your existing documents with “redlines.” This does not include any additional services outside of preparation of the written policies for the association. The \$595.00 flat fee rate will be billed upon delivery of the policies. Additional support requested will be billed at the prevailing hourly attorney rate. This additional support includes but is not limited to how to implement the policies and general questions related to the new legislation. If the association decides, within 60 days of the policy delivery, that it wants to upgrade to the HB22-1137 turnkey solution, an additional flat fee of \$1150.00 will be charged for the service.

Option No. 2 – Turnkey Solution

Cost: \$1,700.00 flat fee

Services provided: This fee includes the following:

1. New Collection Policy
2. New Enforcement Policy
3. New or revised Conduct of Meetings Policy
4. Form for required physical posting on Unit
5. Form for initial delinquency notice (to coincide with physical posting notice)
6. Board Resolution pertaining to required cap of 8% interest for delinquent accounts
7. A form Resolution for Board votes pertaining to turn-over of delinquent accounts
8. Agenda and minutes template for executive session meetings wherein the Board votes for turnover of delinquent accounts and handles violation hearings
9. Form Notice for the 30-day right to cure for violations
10. Letter containing/explaining the legal action that may be taken (as required to be sent to delinquent owners)
11. Policy on designation of an alternative contact
12. Form notice for cured violations
13. A re-active form to be sent to owners designating a language other than English
14. Step-by-step execution and implementation direction for all forms and policies

Other Turnkey Options

Moeller Graf offers a turnkey package for all the new legislative matters effecting associations from the 2022 session. A turnkey package is defined as any policy revision needed, standardized templates, standardized forms, and/or step by step guide to implementation and execution. The flat fee is assessed based on the requested service and will vary based on the legislative policy the association is seeking to adopt. Please let us know if you are interested.

Information Regarding 2022 Legislation

This link, provided by DORA, [outlines the other legislative policies that passed during the 2022 session](#). Moeller Graf has turnkey solutions for each of these items should the association need legal guidance. To inquire about costs and what the packages contain, please reach out to the firm at 720-279-2568. Thank you, and I look forward to your response.

This offer is valid through December 31, 2023 for Moeller Graf client only.